

Referencing

Bibliographical references in the text

In the BBSR publications, the **American referencing rules** are used.

Bibliographical and internet references are formulated in shortened form and brackets directly in the text including names of authors/editors, year of publication and page reference. When referring to another publication, a "cf." is prefixed within the bracket.

The complete source details are given in a bibliography (see referencing rules below). For laws, regulations and directives, separate forms of referencing are used.

Examples for print and online publications:

Bibliographical references in the text	Examples
One author	(Abel 2009: 20)
Two to three authors	(Abel/Smith/Miller 2009: 31)
More than three authors	(Abel et al. 2009: 31)
Authors of the same name with first name	(Abel, M. 2009: 31)
Also refers to the following page.	(Abel 2009: 31 f.)
Refers to the following pages	(Abel 2009: 31 ff.)
Refers to a special page	Ibid., 33
Several works of the author with the same year of publication added by a, b, c according to the order in the text	(Abel 2009a: 31)
Several references following each other are separated by a semicolon.	(Abel 2009; Smith 2010; Miller 2011)
Institutional authors/editors are mentioned by their abbreviation, if possible.	(ESRC 2009, Society Now 152: 31)
Several works of institutional authors/editors with the same year of publication added by a, b, c according to the order in the text	(ESRC 2009a: 31)
Name of author is part of the sentence	In his text, Mr Abel (2009: 31) confirms the theory that...
Author was already mentioned in the text/source also refers to following page 21	text text text Abel (2009: 20 f.)
Name of author is not known	N. N. or institution or editor, e. g. Times 2010: 33)
Internet references – online publication	N. N. or institution or editor 2011: 33)
Internet references – concrete html page	(Author or institution or editor 06/12/2011)
Internet references – download (grey literature)	(Author or institution or editor 06/12/2011)

Bibliography: referencing rules

The sources used in the bibliography are listed in completely referencing alphabetically according to authors or editors, several articles of an author having to be sorted in ascending order of year of publication. Single sections are structured by full stops. Each source closes with a full stop.

English abbreviations like “ed.”, “vol.”, “p./pp.” are replaced by the German abbreviations “Hrsg.”, “Bd.” or “H.” and “S.”.

Sources of law are listed in a separate bibliography.

Bibliography at the end of the text	Examples
<p>Book: Authors are listed with surname and first name, year of publication (if necessary, added by a, b, c in case of several publications in one year): title, edition (if not the first edition). Place of publication</p>	<p>Abel, M., 2009a: The art of citing. 3rd edition. London.</p>
<p>Several authors are separated by a semicolon.</p>	<p>Abel, M.; Smith, R.; Miller, M., 2010: The art of citing. 3rd edition. New York.</p>
<p>Essay within compilations: Surname, first name, year of publication: title of essay. In: surname, first name of author(s) or editor(s). Book title. Place of publication: editor(s), page number(s).</p>	<p>Koslak, P., 2000: Chaotic citing rules – who knows what’s going on? In: Althammer, P.; Burda, F. (ed.): How to cite correctly. New York: 20–30.</p>
<p>Magazine essay: Surname, first name, year of publication: title of essay. Title of magazine, volume (issue number), page number(s).</p>	<p>Klose, K., 2010: Mining from a historic perspective. Society Now, volume 63 (6): 12–14.</p>
<p>Publication series: Editor, year of publication: title. Publication series, volume XX. Place of publication.</p>	<p>BVMBS – Federal Ministry of Transport, Building and Urban Development (ed.), 2010: Redevelopment of old buildings. Society Now, volume 32. Berlin.</p>
<p>Newspaper article: Surname, first name of author(s) or title of newspaper, year of publication: title of newspaper article. Title of newspaper, day and month, page number(s).</p>	<p>Independent, 2010: Picking up the bills. Independent, 4 July, p. 28.</p>
<p>Map: Surname, first name, year of publication. Title, scale. Place of publication.</p>	<p>Mason, J., 1832: Map of all countries between Spain and India, 1:800. London.</p>
<p>Download: Surname, first name, year of publication (no year, if not indicated): download title. Title of magazine, volume (issue number), page number(s). Available at: homepage [retrieved on DMY/MDY].</p>	<p>Klose, K., 2010: Mining from a historic perspective. Raumforschung und Raumordnung, volume 63 (6): 12–14. Available at: http://www.spiegel.de [retrieved on 16/12/2011].</p>
<p>Download – online publication: Surname, first name, year of publication (no year, if not indicated): download title. Title of magazine, volume (issue number), page number(s). Available at: urn.</p>	<p>Klose, K., 2010: Mining from a historic perspective. Raumforschung und Raumordnung, volume 63 (6): 12–14. Available at: urn:nbn:de:101:1-201104073611.</p>
<p>html page: Surname, first name or institution, DMY/MDY: title. Available at: URL, path.</p>	<p>BBSR – Federal Institute for Research on Building, Urban Affairs and Spatial Development, 16/12/2011: Drinking water standards. Available at: http://www.bbsr.bund.de, spatial development, spatial development in Germany, demography.</p>